





JA Inspire Workbook

Prep for Pathways2Possibilities Career Expo

Welcome!

Welcome to the JA Inspire Workbook! You're about to explore options for your future. You will learn more about yourself and what you might want to choose for a career. Then you'll attend a Career expo to explore businesses in your community. One of them might have a job that's just right for you in the future! After the Career expo, you'll think about what you've learned and your next steps for high school and beyond.

You are here to learn:

- why career planning is important, even for middle school students.
- why it's important for you to understand your own values, skills, and interests when you explore career choices.
- about the 16 career clusters that organize careers and jobs.
- which career clusters might be the best fit for you at this point in your life.
- how to make a personal plan for the Career Expo.

Before starting your journey, complete the required pre-program survey by clicking the link or using the QR code.

TAKE THE SURVEY



JA Inspire Workbook



Session One: Career Interests and Your Path

You are a unique blend of values, skills, and interests.

Developing a Career Plan

To plan your best career, it's important to understand yourself. Your personal values, skills, and interests should guide your career planning.

The first step is to consider what is important to you. Then think about what you're good at and what you enjoy doing.

What's important to you? What makes you proud and happy? Who inspires you and why? These personal **values** guide your actions and help define you.

Values can include honesty, kindness, courage, and loyalty, as well as social connection, artistic expression, and personal achievement. Maybe you see injustice and want to work to change it. Maybe you value independence and want to run your own business. Or, you value contributing to a group's success and want to be part of a work team. Values are the starting point in defining yourself.

What are you good at? What do you enjoy doing? Everyone has unique abilities as well as weaknesses. No one is great at everything. Knowing your unique combination of strengths and interests can help guide your choices in education, training, extracurricular activities, and employment.

Watch the video **Developing a Career Plan** to learn more.

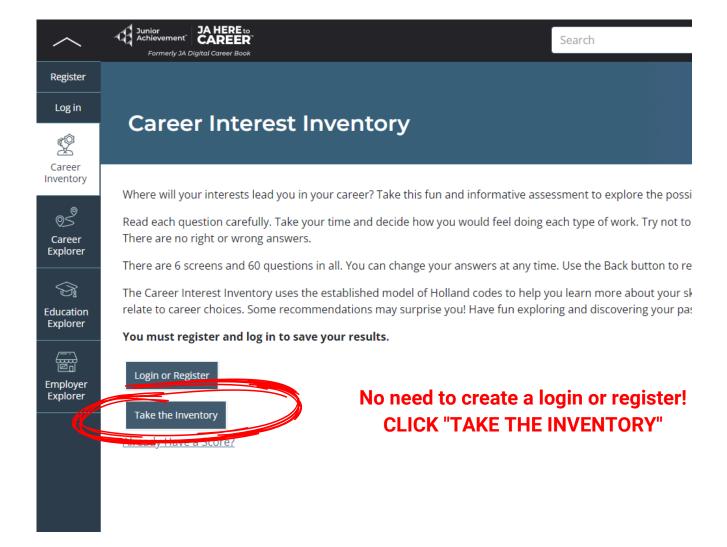




- Open your Career Interests and Your Path worksheet and answer the questions for this section.
- Answer the questions for the Developing a Career Plan section.
- Return to this worksheet after completing the <u>Career Interest</u> <u>Inventory</u> to record your results.

Take the Career Interest Inventory to explore your career interests. **Just select Take the Inventory.**

Remember: Record your scores on page 2 of the worksheet before closing the results page.





Session Two: Career Planning and Your Path

Figuring out what you love to do is the first step toward a fulfilling career. The better you know yourself and the more you plan, the more likely you will be to take the right steps toward a fulfilling career that matches your values, skills, and interests.

Watch the video Why is Career Planning Important?



Career Clusters

A career cluster is a group of careers that share common features. If you like one job or career in a cluster, you might find others in that cluster that interest you.

Career cluster icons are used throughout JA Inspire Virtual. Refer to the following chart as necessary.



Agriculture, Food, & Natural Resources



Architecture & Construction



Arts, A/V Technology, & Communications



Business, Management, & Administration



Education & Training



Finance



Government & Public Administration



Health Science



Hospitality & Tourism



Human Services



Information Technology



Law, Public Safety, & Security



Manufacturing



Marketing, Sales, & Service



Science, Technology, Engineering, & Mathematics



Transportation, Distribution, & Logistics

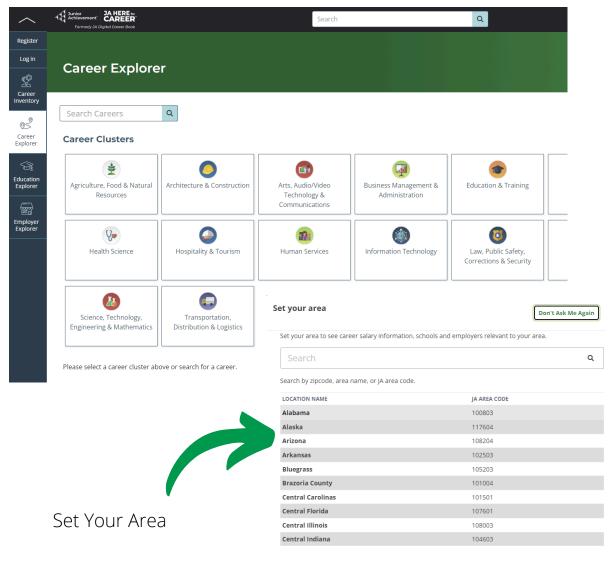
** Three additional Career Clusters supported by P2P:

- 1. Aerospace
- 2. Marine Science
- 3. Energy

Explore Career Clusters

Explore the career clusters using <u>Career Explorer</u> on JA Here to Career™.

- Navigate to Career Explorer in the **JA Here to Career™.**
- On the Career Explorer page, select a cluster's icon to see careers that fall into it.
- This page also shows you the jobs' income range and the general level of education and experience needed. Select specific jobs to learn more about them.

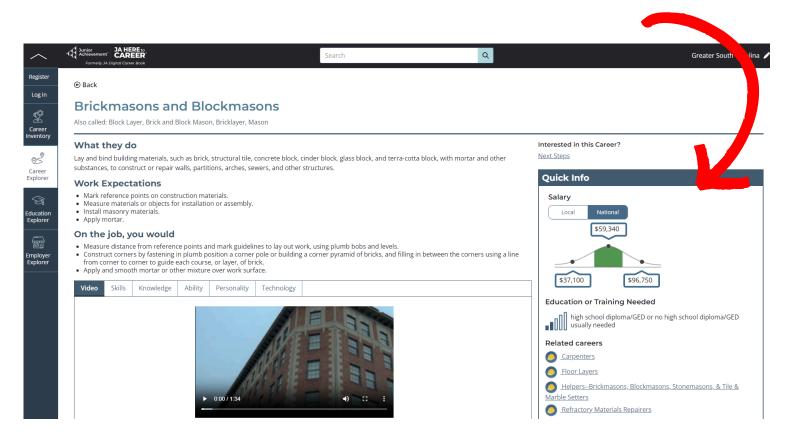


Because you are not logged in, you will be asked to **Set Your Area**. Please enter the JA Area Code **101301**.

Discover Jobs

- 1. Select a career to learn more information.
- 2. The box shows the outlook for that job, education needed, and related careers. The tabs (Video, Skills, Knowledge, Ability, Personality, Technology) provide more detail. Look at different jobs to learn about the skills and training needed. Explore as many jobs and career clusters as you want!

Note: In the Quick Info section, be sure you are clicked on National



TAKE NOTE!

Businesses have jobs in multiple clusters. For example, banks are in the Finance career cluster but may also have jobs in Communications, Marketing, Information Technology, and others. Don't disqualify a business because you don't think it falls within your preferred cluster. Keep your eyes open for ways to combine your multiple interests and skills into a single job!

Open your Career Planning and Your Path worksheet.

- 1. Answer the questions about the Why Is Career Planning Important? video.
- 2. Explore Career Clusters and complete that section of the worksheet.



Session Two: Career Planning and Your Path				
Save this document as a PDF to your device. Your teacher will provide instructions for turning in the assignment, if needed.				
Answer the questions about the video Why Is Career Planning Important?				
What is career planning?				
What is the key to satisfaction and success when choosing a career?				
Why is it important to start career planning now?				
Career Clusters				
List your top three career clusters of interest from Session One.				
1.				
2.				
3.				
Use the <u>JA Career Explorer</u> to identify jobs in these clusters that look interesting to you.				
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Session Three: Preparing for P2P

It's time to get ready for the in-person JA Inspire event where you'll find careers in action. Preparation is key to a productive event.

At the event, you'll have a chance to:

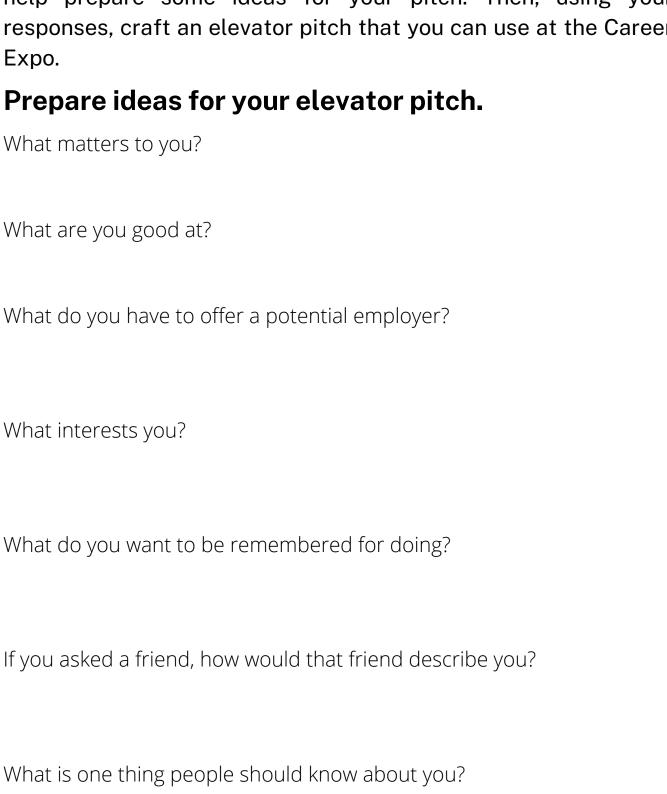
- Learn about a variety of local career opportunities.
- Interact with business representatives.
- Participate in hands-on activities from businesses in our region
- See work equipment.

In this session, you'll prepare to make a good impression on volunteers from local businesses. You may one day be hired at one of these businesses! After attending the event, you'll have a chance to reflect on the experience and identify next steps in your career-planning journey.

Prepare to be inspired!

Elevator Pitch Guide

It's important to think about what you want to say before delivering your elevator pitch. Answer the following questions to help prepare some ideas for your pitch. Then, using your responses, craft an elevator pitch that you can use at the Career Expo.



Compile the basic information for your pitch.



- The dream job you would like to have:
- Skills or interests that you have that could contribute to that job:
- Something about yourself that would make a positive and memorable impression:
- 2. Using the information above, write your pitch.

3. Be sure to practice your pitch before the Career Expo to put your best foot forward.

JA INSPIRE QUESTION GUIDE

You need to be prepared to ask the exhibitors good questions and have meaningful conversations at the Career Expo. Think about what you would like to know, and then try to write questions that aren't what everyone else might ask. People in business appreciate questions that are unique and thoughtful.

About the Business

Example: What type of person is successful in your business?

Example: How many hours do you work each week?

Example: What types of opportunities for raises and promotions are at your

business?

Example: How do most people work, alone or in teams?

Example: What type of on-the-job training does your business offer?

About the Job

Example: What types of education or skills are required for your job?

Example: What can I do today to begin preparing for a job like yours?

Example: How do you use time-management skills in your job?

About the Business Representative

Example: Why did you choose this career? How did you get started?

Example: What is the coolest thing you have ever done at work?

Example: What do you like most about your job?

Example: What daily tasks do you perform at your job?

Example: Where do you generally do your work, in an office, remotely, or

somewhere else?

Example: How much travel does your job require, if at all?

Student Name:					
Sample Questions					
What do you do at your job?Why did you choose this career?How did you get started?What kind of education did you need for your job?	 What is a typical day like in your job? What skills are needed for your job? How many hours do you work each week? What's the coolest thing you do for work? 				
#1 Company					
Responses to questions asked: 1 2					
#2 Company Responses to questions asked: 1 2					
#3 Company					

Responses to questions asked:

2025 P2P Participating Businesses by Career Cluster

AEROSPACE

- Celebrate Freedom Foundation
- Piedmont Airlines
- · Pittsburgh Institute of Aeronautics
- US Air Force

AGRICULTURE, FOOD AND NATURAL RESOURCES

- Belle W. Baruch Foundation (Hobcaw Barony)
- Brookgreen Gardens
- Clemson Extension
- Clemson University Belle W. Baruch Inst. For Coastal Ecology & Forest Science
- · Coastal Conservation League
- Enviva
- Founders Group International
- Grand Strand Water & Sewer Authority
- Horry Georgetown Technical College
- Huntington Beach State Park
- · Kidogo Farms
- NC State
- South Carolina Governor's School of Agriculture
- · Weyerhaeuser
- Winyah Rivers Alliance

ARCHITECTURE & CONSTRUCTION

- Building Talent Foundation
- ESofC
- HandyMan D1, LLC
- Thompson Construction Group
- United Roofing

ARTS, AV & COMMUNICATIONS

- Brookgreen Gardens
- Coastal Carolina University Edwards College of Humanities and Fine Arts
- Horry County Museum
- Long Bay Symphony
- Myrtle Beach Art Museum
- WPDE ABC 15

BUSINESS MANAGEMENT & ADMINISTRATION

Coastal Carolina Association of Realtors

EDUCATION & TRAINING

- Be Pro Be Proud
- Chapin Memorial Library
- Coastal Carolina University Spadoni College of Education and Social Services
- · College of Charleston
- Dillon County Library System
- Florence County Library
- Florence-Darlington Technical College
- Francis Marion University
- Georgetown County Library
- GCSD Cosmetology Teacher
- Ground Zero
- Horry County Memorial Library
- Horry Georgetown Technical College
- Marian Wright Edelman Public Library
- · Miss South Carolina Scholarship Org.
- SC Dept. of Employment & Workforce Labor Mkt.
- South Carolina Governor's School of Math and Science
- Williamsburg Technical College



2025 P2P Participating Businesses by Career Cluster

ENERGY

- · Carolina Energy Conservation
- Horry Georgetown Technical College
- · Santee Cooper

ENGINEERING

- Clemson University: College of Engineering, Computing and Applied Sciences
- Earthworks Group
- · Horry Georgetown Technical College
- Horry Telephone Cooperative
- Terracon

FINANCE

- · Anderson Brothers Bank
- · Pinnacle Financial Partners
- Truist
- Wells Fargo

GOVERNMENT & PUBLIC ADMINISTRATION

- · City of Myrtle Beach Public Works Dept.
- Georgetown County Environmental Services
- Georgetown County Facility Services
- Georgetown County Public Services, Public Works Division
- Georgetown County Stormwater & Mosquito Control
- Georgetown County Water and Sewer Department
- Horry County Public Works

HEALTH SCIENCE

- AHEC
- Claire Chapin EPPS Family YMCA
- Conway Medical Center
- Galen College of Nursing
- · Grand Strand Medical Center
- Horry Georgetown Technical College
- · McLeod Health
- · Tidelands Health

HOSPITALITY & TOURISM

- · CWB Events & Design
- · Elliott Beach Rentals
- Founders Group International
- Georgetown County School District
- · Greg Rowles Legacy Theatre
- Horry Georgetown Technical College
- · Ripley's Aquarium of Myrtle Beach
- SC Dept. of Parks, Recreation and Tourism
- · SC Restaurant and Lodging Foundation
- Sky Zone

HUMAN SERVICES

- Access FAVOR
- Brightwater
- Children's Recovery Center
- Family Justice Center of Georgetown and Horry Counties
- PFLAG
- · Rape Crisis Center
- · SC Commission for the Blind
- · Waccamaw EOC, Inc



2025 P2P Participating Businesses by Career Cluster

INFORMATION TECHNOLOGY

- · City of Myrtle Beach
- Coastal Carolina University
- Horry-Georgetown Technical College
- HTC (Horry Telephone Cooperative)

LAW, PUBLIC SAFETY, CORRECTIONS & SECURITY

- Axelrod & Associates
- · Georgetown City Fire Department
- Georgetown County Fire E.M.S
- · Georgetown County Sheriff's Office
- Horry Georgetown Technical College
- · Horry County Fire and Rescue
- J. Reuben Long Detention Center
- · Midway Fire Rescue
- Myrtle Beach Fire Department
- · Myrtle Beach Police Department
- U.S. Coast Guard Auxiliary 070-12-04

MANUFACTURING

- AGRU America, Inc.
- Bfive40
- BMW Manufacturing Co LLC
- · Canfor Southern Pine
- CWF Crating & Logistics
- DSM-Firmenich
- Horry Georgetown Technical College
- McCall Farms
- · Palmetto Synthetics
- · Thermo Fisher

MARINE SCIENCE

- · Coastal Carolina University
- SC Department of Natural Resources
- USC Baruch Marine Field Laboratory

MARKETING

- Big Air Trampoline Park
- The Brandon Agency

TRANSPORTATION, DISTRIBUTION & LOGISTICS

- Coast RTA
- HGTC Diesel Technology
- Transdev U.S.
- Walmart



JA INSPIRE DOS AND DON'TS

DO

- 1. Get a good night's sleep.
- 2. Dress appropriately to make a good first impression.
- 3. Check your appearance in a mirror.
- 4. Mute cell phones and other digital devices.
- 5. Offer a professional greeting.
- 6. Smile and have a positive attitude.
- 7. Make eye contact.
- 8. Stand tall. Sit straight.
- 9. Be able to show that you know about the business.
- 10. Get to the point. Express your thoughts clearly and simply.
- 11. Make sure you answer the question you were asked. Stay on topic.
- 12. Bring a portfolio with work samples if you have some to share.
- 13. Follow up with a thank-you note or email.

Use these tips now and in future interactions with businesses!

DON'T

- 1. Be late.
- 2. Use a cell phone or other digital device during the event.
- 3. Chew gum.
- 4. Be sarcastic or disrespectful.
- 5. Ask personal questions, such as how much money someone makes.
- 6. Mumble.
- 7. Slouch.
- 8. Act distracted.
- 9. Criticize your teachers, fellow students, or former employers.



Session Four: Career Expo Personal Reflection

It takes time to process new information and reassess plans.

The Pathways2Posibilities Career Expo helped you begin a thoughtful process to assist in planning your education and future career. Now it's time to think about everything you learned and how you can use that knowledge in the future.

Play the video Reflection and Next Steps.



Session Seven: JA Inspire Personal Reflection

Save this document as a PDF to your device. Your teacher will provide instructions for turning in the assignment, if needed.

JA Inspire Virtual was just the beginning of a thoughtful process that will help you plan your education and career path. Now it's time to think about everything you learned and how you can use that knowledge in the future.

Complete all three parts of this worksheet. In Part 1: Event Summary, you will note what you learned about career clusters that are of interest to you. In Part 2: My Plan, you will identify next steps in your career planning journey before reflecting on what you've learned in // inspire Virtual in Part 3: What I Learned.

PART 1: Event Summary

- 1. In the Career Cluster column, list the top three career clusters that you explored.
- 2. For each career cluster, complete the next three columns.

Career Cluster	Career	Three Things I Learned About This Cluster	Why This is a Good Match for My Skills and Interests





- Open your JA Inspire Personal Reflection worksheet.
- Complete the charts and write a paragraph about your next steps.

We hope you've learned about career opportunities that might be right for you and enjoyed exploring businesses in your local community. The goal was to inspire you to focus on your future career as you head towards high school and beyond.

Junior Achievement wishes you great personal success in finding a career that matches your values, skills, and interests.

